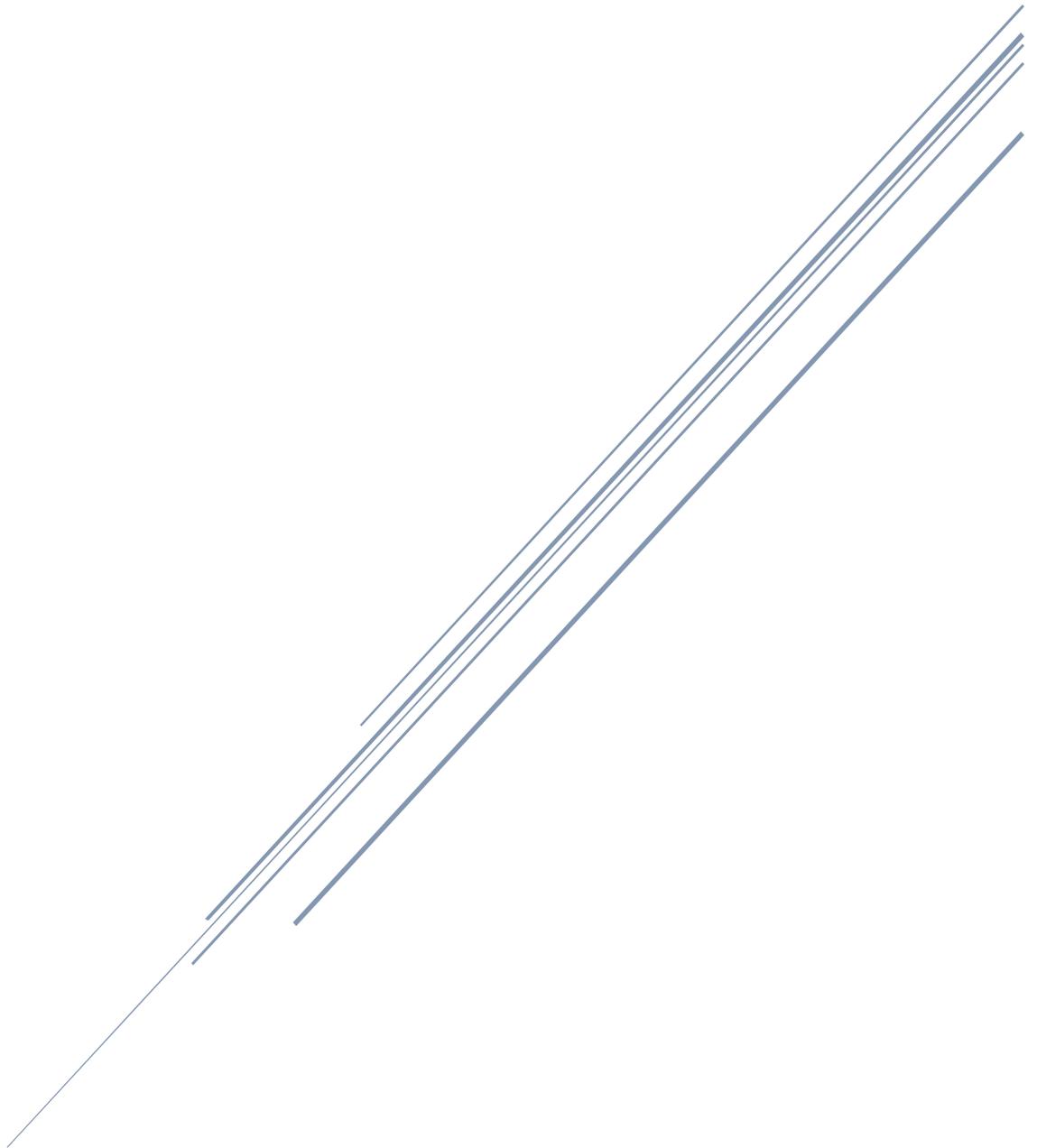


USER MANUAL

CAREER PORTAL





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User Manual

1. Accessing Career Portal

To Apply for the post, visit <https://cwceportal.com/resultsportal> and select the vacancy in order to apply.

The screenshot shows the CWC careers portal. At the top, there is a navigation bar with the CWC logo and the text 'cwc careers'. Below this is a large banner with the text 'Be A Part Of CWC' and 'Join us and be a part of a dynamic and creative team of experts'. Underneath the banner is a section titled 'Current Openings' which contains a table with the following data:

SrNo.	Description	Last Application Submission Date	Action
1.	Advertisement for SE	14/11/2022 Upto 0000 hrs	Login Register

2. Registration/Logging in

Click on registration, if you are a new user or otherwise click on login, as shown below.

This screenshot is identical to the one above, but with a red box highlighting the 'Register' link in the 'Action' column of the table.

SrNo.	Description	Last Application Submission Date	Action
1.	Advertisement for SE	14/11/2022 Upto 0000 hrs	Login Register



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3. Completing registration

User needs to fill in the details asked in form and click on submit button to proceed further.

Registration Details

Post:*	SE	(Maximum 35 Characters)
First Name :*	RUCHI	(Maximum 35 Characters)
Confirm First Name :*	RUCHI	(Maximum 35 Characters)
Middle Name	Middle Name	(Maximum 35 Characters)
Confirm Middle Name :	Confirm Middle Name	(Maximum 35 Characters)
Last Name :	SHARMA	(Maximum 35 Characters)
Confirm Last Name :	SHARMA	(Maximum 35 Characters)
Full Name :	RUCHI SHARMA	
<small>The Name entered in the application form should match exactly with the requisite documents to be produced at the time of examination/scribing.</small>		
Mobile No. :*	+91 - 8368343615	(10 Digits) Please do not prefix zero
Confirm Mobile No. :*	+91 - 8368343615	(10 Digits) Please do not prefix zero
Alternate Mobile No.:	+91 -	(10 Digits) Please do not prefix zero
E-Mail Id :*	ruchishamar06011994@gmail.com	(Maximum 65 Characters)
All future correspondences including the password will be sent on this email id		
Confirm E-Mail Id :*	ruchishamar06011994@gmail.com	(Maximum 65 Characters)
Captcha :*	 Refresh Enter the value you see above: 5	

Clear Submit

4. After clicking on submit button, user will receive a mail on the e-mail id filled in by the user in registration form.

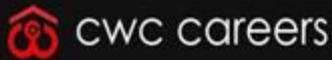
User needs to login with the credentials received on mail.

5. After login, User could see the details filled by the user in the registration form. User need to click on next button.



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Registration Details

Post:*	SE	(Maximum 35 Characters)
First Name :*	RUCHI	(Maximum 35 Characters)
Confirm First Name :*	RUCHI	(Maximum 35 Characters)
Middle Name	Middle Name	(Maximum 35 Characters)
Confirm Middle Name :	Confirm Middle Name	(Maximum 35 Characters)
Last Name :	SHARMA	(Maximum 35 Characters)
Confirm Last Name :	SHARMA	(Maximum 35 Characters)
Full Name :	RUCHI SHARMA	
<small>The Name entered in the application form should match exactly with the requisite documents to be produced at the time of examination/shorting</small>		
Mobile No. :*	+91 - 8368343615	(10 Digits) Please do not prefix zero
Confirm Mobile No. :*	+91 - 8368343615	(10 Digits) Please do not prefix zero
Alternate Mobile No.:	+91 -	(10 Digits) Please do not prefix zero
E-Mail Id :*	ruchisharma06011994@gmail.com	(Maximum 65 Characters)
All future correspondences including the password will be sent on this email id		
Confirm E-Mail Id :*	ruchisharma06011994@gmail.com	(Maximum 65 Characters)
Captcha :*	 Refresh Enter the value you see above: 5	

6. After clicking on next button, following screen will appear and User need to upload photograph and signature in the given option.



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[Logout](#) [Change Password](#)

Upload Photograph and Signature

NOTE : A recent CLEARLY recognizable passport size photograph should be uploaded by the candidate in the online application form and the signature uploaded should be clear and legible. Candidates are also advised not to change their appearance till the process is completed. Any doubt about photograph or signature at any stage of the process could lead to dis-qualification.

Photograph



Signature



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7. After clicking on save and next button, following option shall appear.



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Basic Details

Category *	<input checked="" type="radio"/> GEN <input type="radio"/> SC <input type="radio"/> ST <input type="radio"/> OBC <input type="radio"/> EWS
Whether an Ex-Servicemen *	No
Whether Currently Working with CWC *	No
Date of Birth (DD-MM-YYYY) *	19 January 1985
Age as on date :	37 Years 2 Months 26 Days
Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Others
Marital Status :	<input type="radio"/> Unmarried <input checked="" type="radio"/> Married <input type="radio"/> Widow <input type="radio"/> Divorced <input type="radio"/> Judicially Separated <input type="radio"/> Widower
Father's Name *	Father (Maximum 35 Characters)
Mother's Name *	.Mother (Maximum 35 Characters)
Spouse Name	XYZ (Maximum 35 Characters)
Address for Correspondence	
Address 1 *	KRISHINA APARTMENT (Maximum 35 Characters)
Address 2 *	MAHINDRA ENCLAVE (Maximum 35 Characters)
Address 3 :	Correspondence Address3 (Maximum 35 Characters)
District *	GHAZIABAD (Maximum 35 Characters)
State *	UTTAR PRADESH
Pincode *	201002
Address for Permanent	<input checked="" type="checkbox"/> Same as address for Correspondence (Click if applicable)
Address 1 *	KRISHINA APARTMENT (Maximum 35 Characters)
Address 2 *	MAHINDRA ENCLAVE (Maximum 35 Characters)
Address 3 :	Permanent Address3 (Maximum 35 Characters)
District *	GHAZIABAD (Maximum 35 Characters)
State *	UTTAR PRADESH
Pincode *	201002

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User need to fill the details as shown above and click on save and next button.

8. After clicking on save and next button, user need to fill the details as shown below: -

Logout [Change Password](#)

Qualification & Other Details

Note:QUAL NOTE FOR SE

Exam Passed	Name of Degree	Subject/ Stream/ Specialisation	Name of Institution	University/ Board	Date of Passing	Result Type	% Marks/ CGPA	Class/ Grade
High School/ Matriculation*			High School	High School	01/01/2010	CGPA	7.4	First
Intermediate/ Senior Secondary*		PCM	XII	XII	01/01/2013	CGPA	7.7	First
Graduation:	Graduatior	Graduatior	Graduation	Graduation	01/02/2016	CGPA	8.8	First
Post Graduation*	PG	PG	PG	PG	02/02/2018	Percer	90	First
Diploma:					mm/dd/yyyy	select		select

Do you have Operating and working Knowledge in computer system ?* Yes No

Computer Knowledge In: Certificate In, Diploma In, Degree In, Others

Details of Computer Knowledge : Diploma in computer Application, Certificate In, Diploma In, Degree In, Others

Details of Computer Knowledge : Diploma in computer Application, Degree in computer Science and Technology

Language Known	Read	Write	Speak
HINDI	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
English	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
eng	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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9. After clicking on save and next button, user need to fill in Experience details as shown below: -



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Experience Details

Note:EXP NOTES FOR SE

Employer Details (Enter in Chronological Order starting with Present Experience)*

Total Experience

currently working

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10. After clicking on save and next button, user need to upload the required documents as shown below: -



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Supporting Documents

Note 1: All the document's* should be uploaded in the pdf format only upto size 500KB each (Special characters are not allowed in the file name).

Note 2: Kindly Upload the Documents after Merging if there are more than one pdf documents.

Proof For Date of Birth: *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Photo ID Card: *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
10th Marksheet :	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
12th/Diploma Certificate:	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Graduation Documents:	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Post Graduation Documents: *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Experience/Service Certificate:*	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Superannuation/Relieving Certificate from the Employer:*	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Last Drawn Pay Certificate:*	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Undertaking for Vigilance clearance:*	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Other Relevant Qualification Certificates:	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document
Attach any other Document, if required:	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/> View Document

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11. Post completion of registration, the user can view the filled application preview by clicking on preview button.



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Logout [Change Password](#)

Application Preview

Application Preview

[Preview](#)

Payment Details

Application Fee	Facilitation Fee	Total Fee	Payment Status
100.00	NA	100.00	Cancelled

[Continue Payment](#)

[Previous](#) [Next](#)

<https://cwceportal.com/resultportal/>



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Print Close

CENTRAL WAREHOUSING CORPORATION

Recruitment for the Post of SE



Registration Number	202220700004
Full Name	MAHESH KAUSHAL
Post applied for	SE
Post Code	207

Personal Details

Category	GEN
Whether an Ex-Servicemen	No
Whether Currently Working with CWC	No
Date of Birth	19-1-1985
Age completed as on 06.04.2022	37 Years 2 Months 26 Days
Gender	MALE
Marital Status	Married
Father's Name	Father
Mother's Name	Mother
Spouse's Name	XYZ
Address for Correspondence	KRISHNA APARTMENT
Address 2	KRISHNA APARTMENT
Address 3	
District	GHAZIABAD
State	UTTAR PRADESH
Pincode	201002
Permanent address	KRISHNA APARTMENT
Address 2	MAHINDRA ENCLAVE
Address 3	
District	GHAZIABAD
State	UTTAR PRADESH
Pincode	201002

Contact Details

Mobile No	8285015301
Alternative Number (Mobile No/Landline No)	
Email ID	mkkcns1@gmail.com

Educational Qualification (as on 06.04.2022)

Exam Passed	Name of Degree/	Subjects	Institute	University/Board	Date of Passing	Result Type	% of Marks	Class/Grade
High School/ Matriculation			High School	High School	2010-01-01	CGPA	7.4	First
Intermediate/ Senior Secondary		PCM	XII	XII	2013-01-01	CGPA	7.7	First
Graduation	Graduation	Graduation	Graduation	Graduation	2016-01-02	CGPA	8.8	First
Post Graduation	PG	PG	PG	PG	2018-02-02	Percentage	90	First
Diploma								

Computer Knowledge (as on 06.04.2022)

Do you have Working knowledge of computer? : YES
 Computer Knowledge In : : Diploma In Degree In
 : Diploma in computer Application
 Details of Computer : Degree in computer Science and
 Technology

Employer Details (as on 06.04.2022)

Name	Designation	Scale Type	Scale of Pay	Scale Structure	Service Period (From - To)	Experience(In days)	Nature of Duty	Nature of Employment	Organisation Type	Last Pay Drawn
ABC	PM	CDA	NA	Level-13 (118500-214100)	2019-12-31 To 2022-01-01	2y 0m 2d	duty	Temporary	Central Govt	41800

Other Details:

Languages Known	Read	Write	Speak
HINDI	YES	YES	YES
English	YES	NO	NO
eng	YES	NO	NO

Payment Details:

Application Fee	Facilitation Fee	Total Fee	Payment Status
100.00	NA	100.00	Cancelled

Declaration:

I hereby declare that all the statements made in this application are True, Complete and Correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue or incorrect at any stage or I am not satisfying any of the eligibility criteria stipulated, and also in case of creating influence/undue pressure regarding recruitment shall tantamount to cancellation of my candidature.

Date : 06-04-2022



Signature of Applicant

Print Close