

No.CWC/RO-CNI/Admn/Consultant/2021-22/

Date:21.07.2021

**NOTICE**

Applications are invited from retired/superannuated officials of CWC to work as consultant **on contractual basis** in Central Warehousing Corporation, a Schedule-A, Miniratna Category I PSU under administrative control of Dept. of Food and Public Distribution under Ministry of Consumer Affairs, Food and Public Distribution, on a consolidated monthly remuneration. Details of vacancies are as below:

Sl. No	Vacancy	Job requirement	Requirement Level (as per IDA pay scales or Level as per 7th CPC pay scales) and consolidated monthly remuneration	Mode of selection
1.	01 Consultant for Accounts section, CWC, RO, Chennai	Experience in Accounts section with exposure to e-office, Tally and WMS.	Level - E-1 Superintendent, SIO, Accountant and equivalent.	Interview/ Personal Interaction
2.	01 Consultant for Engineering section, CWC, RO, Chennai	Experience in on site inspection at major works, estimate checking, bill processing, tender evaluation etc.	Monthly remuneration-Rs. 40,000/-.	

The contract may be extended at the discretion of the Corporation as per requirement, if the services of the Consultant are found useful and satisfactory. The Extension will be as per requirement and up to the age of 65 years. The Consultant would be entitled for TA/DA and lodging charges equivalent to the working CWC officials of equivalent Grade while on tour, restricted to entitlement of the officer of CWC of E8 Grade. The detailed terms/conditions of engagement of Consultant are enclosed as **Annexure-I**.

Applications in prescribed form (copy enclosed) addressed to the Regional Manager, Central Warehousing Corporation, North Avenue, Srinagar Colony, Saidapet, Chennai-600015 are to be sent by Post/Courier/By Hand and should reach the Receipt Section of CWC, Corporate Office by 5:00 PM on or before **30.07.2021**. The envelope containing the applications should be super scribed as "Application for Engagement of Consultant" as mentioned in the table against the Advertisement No. CWC/RO-CNI/Admn/Consultant/2021-22/ dated 19.07.2021.

**K.K.PANDA**  
Regional Manager

Encl: as above

Copy to:

1. All Warehouses in Chennai region- for displaying on notice board for wide publicity.
2. SAM (MIS), CWC, CO, New Delhi for arranging to upload on CWC website.

## APPLICATION FORM

### Application by the retired officials for the post of Consultant in CWC

To  
The Regional Manager  
CWC, RO, Chennai.

1. With reference to notice No. CWC/RO-CNI/Admn/Consultant/2021-22/ dated 21.07.2021 published on CWC's website. I submit my applications for engagement as consultant at RO, Chennai.

- a. Name:
- b. Father's/Husband Name:
- c. Male/Female:
- d. Age with date of birth:
- e. Address:
  - Present:
  - Permanent:
  - Contact details:
    - (Ph/Mob. Nos)
- d) E-mail:

2. Educational Qualification (attach self attested photocopies of relevant certificates. An additional sheet may be attached, if necessary):

3. Experience (chronological details of last 5 posts held, commencing the last posting prior retirement/superannuation, duly highlighting specific experience and salient achievements in the domains as indicated in 'Job Requirement' segment of the advertisement) (attach self-attested photocopies of relevant certificates, if any. An additional sheet may be attached, if necessary)

Sl.no	Post Held	Pay scale (IDA equivalent)	From	To	Nature of duties performed (specific of the job requirement)	Major achievements (specific to the job requirement)

4. Name/Address of two references with their Contact details:

5. Any other information (justifying the suitability for the role offered or the value Proposition which the candidate brings along for the organisation in concerned domain):

(Signature of the applicant)

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the terms and conditions/criteria mentioned in the advertisement/website, my candidature/engagement for the said post is liable to be cancelled/terminated at any stage. I will not claim any employment in CWC based on this engagement and will not raise any litigation during the currency of engagement.

I also declare that no vigilance case was pending against me at the time of superannuation.

I further undertake to abide by all the terms and conditions mentioned in the advertisement for this role.

Place:

Date:

Signature of applicant

**(Additional sheets if required may be used)**

**TERMS & CONDITIONS FOR ENGAGING RETIRED EMPLOYEES/ OUTSIDE EXPERTS AS CONSULTANT ON CONTRACTUAL BASIS**

1. The Consultants will be engaged initially for One (01) year.
2. There should be no vigilance case pending against the applicant at the time of retirement in case of ex- employee of CWC. For outside experts, a self-declaration to this effect would be required. The Corporation may verify details from last organisation of the consultant and in case it is found to be not true, his/her services will be terminated without assigning any reason.
3. The Consultant would be required to work on all working days from 10.00 am to 5.00 pm at Regional Offices and at Warehouses as per timings notified by RM.
4. Consultant would be entitled for TA/DA and lodging charges equivalent to the working CWC officials of equivalent Grade while on tour, restricted to entitlement of the officer of CWC of E8 Grade.
5. The Consultant would not Communicate any of the information to any outside agency related to the matter whatsoever comes to his knowledge during the period of their consultancy.
6. The Consultant would not sign any document/affidavit, etc. given to outside agencies on behalf of the Corporation.
7. The Consultant will get no other benefit whatsoever except the consolidated remuneration being offered to him/her.
8. The TDS would be deducted as per the applicable rules/laws on the consultancy charges.
9. The Consultant would maintain integrity/devotion and discipline during the period of their consultancy with the Corporation.
10. The deduction of amount from monthly remuneration will be made on pro-rata basis if the consultants remains absent from place of deployment except two holidays per month allowed to them at the discretion of the Controlling Officer.
11. The Consultant shall have to attend at the work place/on holidays/late hours as may be required by Controlling officer for which no extra remuneration will be paid.
12. The period of consultancy can be terminated anytime by the Corporation without any notice and assigning any reasons thereof.
13. The Consultant working with CWC will not be permitted to take up any assignment with other organisation/Company (Govt. or private) during the currency of their engagement with CWC.
14. The Consultant engaged by the Corporation will have no employee/employer relationship with CWC. Hence they will not be eligible/entitled for any such benefits available to the regular employees of CWC.





WAREHOUSING FOR EVERY ONE



केन्द्रीय भंडारण निगम

**CENTRAL WAREHOUSING CORPORATION**  
(भारत सरकार का उपक्रम)/ (A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण

No. CWC/RO-CNI/consultant/2021-22

Dated: 27.07.2021

**CORRIGENDUM / REVISION TO THE NOTICE DATED 21.07.2021**

This is in continuation to this office Notice No.CWC/RO-CNI/Admn/Consultant/2021-22 dated 21.07.2021 inviting applications for the post of Consultants on contractual basis in Chennai Region. CWC, Corporate Office vide letter No.CWC CO-PD0PLCY/16/2020-PERS/ Dated 16.05.2021 has brought changes in the mode of processing the application. The same are detailed below.

**How to Apply**

- (i) Interested and eligible superannuated officials of Central/State Govt. & PSUs shall have to apply Online through the link: “<https://cwceportal.com/Careers>”. The Link for Online Application shall remain active from **28.07.2021 to 06.08.2021**.
- (ii) Candidates shall upload the scanned copies of following while filling the Application form Online:
  - SSC/10<sup>th</sup> certificate as proof of Date of Birth (Mandatory Document)
  - Copies of Educational Qualification Certificate (starting from Senior Secondary Examination)
  - Copies of Experience/ Service Certificate from the respective employer for last 10 years.
  - Superannuation/Relieving Certificate from the Employer (Mandatory Document)
  - Last drawn Pay Certificate (Mandatory Document)
- (iii) Undertaking for Vigilance Clearance: The applicants shall mandatorily upload the duly signed copy of proforma while applying Online for the post, the format of proforma is enclosed as Annexure-II (as per applicability).

All correspondence with the candidates shall be done through E-mail/ announcement on the Website only. Information regarding Personal Interview call letters shall be provided through e-mail / to be downloaded from website. For this purpose, candidates are advised to visit our website [www.cewacor.nic.in](http://www.cewacor.nic.in) regularly for further instructions. CWC shall not be responsible for any loss of e-mail sent, due to invalid / wrong email ID provided by the candidate or due to other reasons

**Note: Those candidates, who fulfil the eligibility criteria, shall only be considered for Personal Interview**

Encl: As above

**K.K. PANDA**  
Regional Manager

**TERMS & CONDITIONS FOR ENGAGING RETIRED EMPLOYEES/ OUTSIDE EXPERTS  
AS CONSULTANT/ADVISOR ON CONTRACTUAL BASIS**

1. The Consultant/Advisor will be engaged initially for one (01) year and the tenure could be extended on yearly basis as per the need of the concerned Department till attaining the age of 65 years.
2. There should be no disciplinary/criminal proceedings/charge sheet pending against the applicant nor any punishment was awarded to him/her by the Organisation/s where he/she was serving for last 10 years before his/her superannuation. A self-declaration to this effect would be required. The Corporation may verify details from last organisation of the consultant/advisor and in case it is found to be not true, his/her services will be terminated without assigning any reasons.
3. The Consultant/Advisor shall have to sign a Non-Disclosure and Confidentiality Agreement with the Corporation on appropriate value of Stamp Paper which is in consonance with prevalent guidelines of the corporation.
4. The Consultant/Advisor would be required to work on all working days from 9.30 AM to 6.00 PM at Corporate Office and 10.00 AM to 5.00 AM at Regional Offices and at Warehouses as per timings notified by RM/CO.
5. Consultant would be entitled for TA/DA and lodging charges equivalent to the working CWC officials of equivalent Grade while on tour, restricted to entitlement of the officer of CWC of E8 Grade.
6. The Consultant/Advisor would not communicate any of the information to any outside agency related to the matter, whatsoever, comes to his knowledge during the period of their consultancy.
7. The Consultant/Advisor would not be authorised/not signing any document/affidavit etc. given to outside agencies on behalf of the Corporation.
8. The Consultant/Advisor will get no other benefit whatsoever except the consolidated remuneration being offered to him/her.
9. The TDS would be deducted as per applicable rules/laws on the consultancy charges.
10. The Consultant/Advisor would maintain absolute integrity/devotion and discipline during the period of their consultancy with the corporation.
11. The deduction of amount from monthly remuneration will be made on pro-rata basis if the consultant/advisor remains absent from place of deployment except two holidays per month allowed to them at the discretion of the Controlling Officer.
12. The Consultant/Advisor shall have to attend at the work place/on holidays/late hours as may be required by Controlling officer for which no extra remuneration will be paid.
13. The period of consultancy can be terminated anytime by the Corporation without any notice and assigning any reasons thereof.
14. The Consultant/Advisor working with CWC will not be permitted to take up any assignment with other organisation/Company (Govt. or private) during the currency of their consultancy in CWC.
15. The Consultant/Advisor engaged by the Corporation will have no employee/employer relationship with CWC. Hence, they will not be eligible/entitled for any such benefits available to the employees of CWC.

**Undertaking for Vigilance Clearance**

**Undertaking for Vigilance Clearance I Mr./Ms./Mrs.\_\_\_\_\_ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organisation/s where I was serving for last 10 years before my superannuation.**

**Date:**

**(Signature of Candidate)**



**Undertaking for Vigilance Clearance for out-side Applicant**

***(For Group A officers)***

I Mr./Ms./Mrs. \_\_\_\_\_ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organisation/s where I was serving for last 10 (Ten) years before my superannuation.

Date:

(Signature of Applicant)

*To be uploaded along with online application*

---

**Undertaking for Vigilance Clearance**

***(For Group B officers)***

I Mr./Ms./Mrs. \_\_\_\_\_ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organisation/s where I was serving before my superannuation.

Date:

(Signature of Applicant)

*To be uploaded along with online application*