



NO: CWC/HYD/I- Consultant /Admn./22-23

Date: 02.11.2022.

**NOTICE**

Applications are invited from **retired/superannuated officials of Central Warehousing Corporation**, to work in Engineering section and Accounts Section **on contractual basis** in Central Warehousing Corporation, a Schedule-A, Miniratna Category I PSU under the aegis of Ministry of Consumer Affairs, Food and Public Distribution, on a consolidated monthly remuneration. Details of vacancies are as below:

No.of Consultant Vacancies 02(Two numbers)	Job Requirement for Consultants	Desired Profile/Experience	Consolidated monthly remuneration and Required Level	Mode of selection
Works related to Engineering section (1)	Applicant shall have experience in a)Preparation of projects reports / passing bills.  b)Knowledge of Works & Estimation.  Knowledge of e-tools: like e-Office.	Retired CWC Group B Officials having work experience Engineering Section	Consolidated monthly remuneration ₹ 40,000/- &  Pay Level: Scale E-1  (₹ 40,000/- – ₹ 1,40,000/-).	Personal Interaction/ Interview
Works related to Accounts section (1)	Retired CWC Group B Officials with the experience in a) Working with help of e-tools like e-Office, Tally, BTS. b) GST, Taxes and statutory compliance. c) Processing of third party payments. d) Processing of Handling &Transportation, Storage Bills. e) Preparation of balance sheets for	Retired CWC Group B Officials having work experience Accounts Section	Consolidated monthly remuneration ₹ 40,000/- &  Pay Level: Scale E-1  (₹ 40,000/- – ₹ 1,40,000/-).	Personal Interaction/ Interview



	annual closing of accounts. f) Liaising with Audit teams and making suitable reply of observations. g) Working knowledge of GFR and other related procurement manuals			
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The contract may be extended at the discretion of the Corporation as per requirement, if the services of the Consultant are found useful and satisfactory. The Extension will be as per requirement and up to the age of 65 years. The Consultant would be entitled for TA/DA and lodging charges equivalent to the working CWC officials of equivalent Grade while on tour, restricted to entitlement of the officer of CWC of E8 Grade. The detailed terms / conditions of engagement of Consultant are enclosed as **Annexure-I**.

#### How to Apply

(i). Interested and eligible superannuated officials of Central/State Govt & PSUs shall have to apply Online through the link: <https://cwceportal.com/Careers>. The Link for Online Application shall remain active from 03.11.2022 to 17.11.2022.

(ii). Candidates shall upload the scanned copies of following while filling the Application form Online:

- SSC/10th certificate as proof of Date of Birth (**Mandatory Document**)
- Copies of Educational Qualification Certificate (starting from Senior Secondary Examination)
- Copies of Experience/ Service Certificate from the respective employer for last 10 years
- Superannuation/Relieving Certificate from the Employer
- Last drawn Pay Certificate

(iii). Undertaking for Vigilance Clearance: The applicants shall **mandatorily** upload the duly signed copy of proforma while applying Online for the post, the format of proforma is enclosed as **Annexure-II** (as per applicability). All correspondence with the candidates shall be done through email / announcement on the Website only.

Information regarding Interview / Personal Interaction shall be provided through e-mail / to be downloaded from website. For this purpose, candidates are advised to visit our website [www.cewacor.nic.in](http://www.cewacor.nic.in) regularly for further instructions. CWC shall not be responsible for any loss of email sent, due to invalid / wrong email ID provided by the candidate or due to other reasons

#### **Note:**



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)  
**CENTRAL WAREHOUSING CORPORATION**  
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

1. Those candidates, who fulfil the eligibility criteria, will only be considered for Personal Interview.
2. NO TA/DA shall be paid for attending Personal Interaction/ Interview.
3. CWC reserves the right to cancel this notice without assigning any reasons thereof.
4. Submission of the application and getting Shortlisted for the interview doesn't guarantee the job.

Digitally signed  
by AJAY ZADOO  
Date: 2022.11.02  
12:40:23 +05'30'

(Ajay Zadoo)  
Regional Manager

Encl: As above

Copy to:

1. SAM (MIS), CWC, CO, New Delhi for arranging to upload on CWC website.
2. All RMs, CWC, ROs - for display on notice board for wide publicity.
3. PPS to MD/PS to Dir (P)/PS to Dir (M&CP), CWC, CO, New Delhi for information, please.



## **Annexure-I**

### **TERMS & CONDITIONS FOR ENGAGING RETIRED EMPLOYEES/ OUTSIDE EXPERTS AS CONSULTANT/ADVISOR ON CONTRACTUAL BASIS**

1. The Consultant/Advisor will be engaged initially for one (01) year and the tenure could be extended on yearly basis as per the need of the concerned Department till attaining the age of 65 years.
2. There should be no vigilance case pending against the applicant at the time of retirement in case of ex-employee of CWC. For outside experts, a self-declaration to this effect would be required. The Corporation may verify details from last organization of the Consultant/advisor and in case it is found to be not true, his/her services will be terminated without assigning any reason.
3. The Consultant/Advisor shall have to sign a Non-Disclosure and Confidentiality Agreement with the Corporation on appropriate value of Stamp Paper which is in consonance with prevalent guidelines of the corporation.
4. The Consultant/Advisor would be required to work on all working days from 9.30 AM to 6.00 PM at Corporate Office and 10.00 AM to 5.00 AM at Regional Offices and at Warehouses as per timings notified by RM/CO.
5. Consultant would be paid TA/DA and lodging charges as per eligibility of last post held at the time of retirement and in the case from other PSU/Govt., of the equivalent post in CWC, while on official tour, subject to maximum of E-8 level.
6. The Consultant/Advisor would not communicate any of the information to any outside agency related to the matter, whatsoever, comes to his knowledge during the period of their consultancy.
7. The Consultant/Advisor would not sign any document/affidavit etc. given to outside agencies on behalf of the Corporation.
8. The Consultant/Advisor will get no other benefit whatsoever except the consolidated remuneration being offered to him/her.
9. The TDS would be deducted as per applicable rules/laws on the consultancy charges.
10. The Consultant/Advisor would maintain absolute integrity/devotion and discipline during the period of their consultancy with the corporation.
11. The deduction of amount from monthly remuneration will be made on pro-rata basis if the consultant/advisor remains absent from place of deployment except two holidays per month allowed to them at the discretion of the Controlling Officer.
12. The Consultant/Advisor shall have to attend at the work place/on holidays/late hours as may be required by Controlling officer for which no extra remuneration will be paid.
13. The period of consultancy can be terminated any time by the Corporation without any notice and assigning any reasons thereof.
14. The Consultant/Advisor working with CWC will not be permitted to take up any assignment with other organization/Company (Govt. or private) during the currency of their consultancy in CWC.
15. The Consultant/Advisor engaged by the Corporation will have no employee/employer relationship with CWC. Hence, they will not be eligible/ entitled for any such benefits available to the employees of CWC.



**Annexure-II**

Undertaking for Vigilance Clearance  
(For Group A officers)

I Mr./Ms./Mrs.\_\_\_\_\_ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organization/s where I was serving for last 10 (Ten) years before my superannuation.

Date:

(Signature of Applicant)

----- Undertaking  
for Vigilance Clearance  
(For Group B officers)

I Mr./Ms./Mrs.\_\_\_\_\_ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organization/s where I was serving before my superannuation.

(Signature of Applicant)

Date:

Station:

To be uploaded along with online application