



**CWC CO-PD0RECT/34/2020-PERSONNEL**

**Dated: 20.12.2021**

**NOTICE**

Applications are invited from retired/superannuated officials of Central & State Govt./PSUs to work as Consultant **on contractual basis** in Central Warehousing Corporation, a Schedule-A, Miniratna Category I PSU under Administrative Control of Ministry of Consumer Affairs, Food and Public Distribution on a consolidated monthly remuneration. Details of vacancies are as below:

<b>Post Code</b>	<b>Vacancy</b>	<b>Job Requirement</b>	<b>Required Work Experience</b>	<b>Required Level and Consolidated monthly remuneration</b>	<b>Mode of selection</b>
CON01	Consultant (01) at Corporate Office, New Delhi	To assist in CR related works at the CR cell and to ensure smooth continuation of work in that cell	Applicant should have work experience of processing of Annual Confidential Report/Annual Performance Report and associated works	<b>Monthly remuneration:</b> ₹ 40,000/-	Personal Interaction
CON02	Consultant (01)	To provide secretarial assistance to legal cell for typing of opinions, notes, factual matrices of different cases pertaining to CWC etc. for disposing the matters in hand efficiently.	Applicant must be having experience of liaising with different divisions of office so as to ensure the collection and collation of required data in a short time.	<b>Monthly Remuneration:</b> ₹ 40,000/-	Personal Interaction

The Consultant shall be engaged initially for one (01) year and the contract may be extended at the discretion of the Corporation as per the requirement, if the services of the Consultant are found useful and satisfactory. The Extension will be as per requirement and up to the age of 65 years. The Consultant would be entitled for TA/DA and lodging charges equivalent to the working CWC officials of equivalent Grade while on tour, restricted to entitlement of the officer of CWC of E8 Grade. The detailed terms & conditions of engagement of Consultant are enclosed as **Annexure-I**.

## **How to Apply**

- (i) Interested and eligible superannuated officials of Central/State Govt. &PSUs shall have to apply Online through the link: “<https://cwceportal.com/Careers>”. The Link for Online Application shall remain active from **21.12.2021** to **04.01.2022**.
- (ii) Candidates shall upload the scanned copies of following while filling the Application form Online:
- SSC/Xth certificate as proof of Date of Birth
  - Self-Attested copies of Educational Qualification Certificate (Provisional/ Original)
  - Self-Attested copies of Experience/ Service Certificate
  - Superannuation/Relieving Certificate from the employer
  - Last drawn Pay Certificate
- (iii) Undertaking for Vigilance Clearance: The applicants shall mandatorily upload the duly signed copy of proforma while applying Online for the post, the format of proforma is enclosed as **Annexure-II**

All correspondence with the candidates shall be done through e-mail/ announcement on the Website only. Information regarding Personal Interview call letters shall be provided through e-mail / to be downloaded from website. For this purpose, candidates are advised to visit our website **[www.cewacor.nic.in](http://www.cewacor.nic.in)** regularly for **further instructions**. CWC shall not be responsible for any loss of e-mail sent, due to invalid / wrong email ID provided by the candidate or due to other reasons

**Note: Those candidates, who fulfil the eligibility criteria, will only be considered for Personal Interview**

**Encl:** As above

**(Debapati Saha Chowdhury)**  
**Assistant General Manager (Pers.)**

### **Copy to:**

- PS to MD/PS to Dir (Pers.), CWC, CO, New Delhi for information.
- GGM (Finance), CWC, CO, New Delhi for information.
- All RMs, CWC, ROs - for displaying on notice board for wide publicity.
- SAM(MIS), CWC, CO, New Delhi for arranging to upload on CWC website.

**TERMS & CONDITIONS FOR ENGAGING RETIRED EMPLOYEES/ OUTSIDE EXPERTS AS CONSULTANT ON CONTRACTUAL BASIS**

1. The Consultant will be engaged initially for one (01) year and the tenure could be extended on yearly basis as per the need of the concerned Department till the age of 65 years.
2. There should be no disciplinary/criminal proceedings/charge sheet pending against the applicant nor any punishment was awarded to him/her by the Organisation/s where he/she was serving for last 10 years before his/her superannuation. A self-declaration to this effect would be required. The Corporation may verify details from last organisation of the consultant/advisor and in case it is found to be not true, his/her services will be terminated without assigning any reasons.
3. The Consultant shall have to sign a Non-Disclosure and Confidentiality Agreement with the Corporation on appropriate value of Stamp Paper which is in consonance with prevalent guidelines of the corporation.
4. The Consultant would be required to work on all working days from 9.30 AM to 6.00 PM at Corporate Office and 10.00 AM to 5.00 AM at Regional Offices and at Warehouses as per timings notified by RM/CO.
5. Consultant would be entitled for TA/DA and lodging charges equivalent to the working CWC officials of equivalent Grade while on tour, restricted to entitlement of the officer of CWC of E8 Grade.
6. The Consultant would not communicate any of the information to any outside agency related to the matter, whatsoever, comes to his knowledge during the period of their consultancy.
7. The Consultant would not be authorised/not sign any document/affidavit etc. given to outside agencies on behalf of the Corporation.
8. The Consultant will get no other benefit whatsoever except the consolidated remuneration being offered to him/her.
9. The TDS would be deducted as per applicable rules/laws on the consultancy charges.
10. The Consultant would maintain absolute integrity/devotion and discipline during the period of their consultancy with the corporation.
11. The deduction of amount from monthly remuneration will be made on pro-rata basis if the Advisor remains absent from place of deployment except two holidays per month allowed to them at the discretion of the Controlling Officer.
12. The Consultant shall have to attend at the work place/on holidays/late hours as may be required by Controlling officer for which no extra remuneration will be paid.
13. The period of consultancy can be terminated anytime by the Corporation without any notice and assigning any reasons thereof.
14. The Consultant working with CWC will not be permitted to take up any assignment with other organisation/Company (Govt. or Private) during the currency of their consultancy in CWC.
15. The Consultant engaged by the Corporation will have no employee/employer relationship with CWC. Hence, they will not be eligible/ entitled for any such benefits available to the employees of CWC.

**Undertaking for Vigilance Clearance**

***I Mr./Ms./Mrs. \_\_\_\_\_ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organisation/s where I was serving for last 10 years before my superannuation.***

Date:

(Signature of Candidate)