



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)  
**CENTRAL WAREHOUSING CORPORATION**  
(A Govt. of India Undertaking)  
जन-जन के लिए भण्डारण/Warehousing for Everyone

CWC CO-PD0RECT/5/2020-PERSONNEL-Part(1)

Date: 02.08.2024

**NOTICE**

Applications are invited from retired Controllers from Indian Railways/CRIS for engagement as Consultants on contractual basis in Central Warehousing Corporation, a Navratna CPSE under Administrative Control of Ministry of Consumer Affairs, Food and Public Distribution on a consolidated monthly remuneration. Details are as below:

Vacancy (1)	Required Work Experience (2)	Pay Level (CDA) at the time of retirement and Monthly remuneration applicable (₹) (3)	Job Description & Key Responsibilities (4)	Mode of selection (5)
<p>Consultants (02) at Corporate Office, New Delhi</p> <p>Consultant (01) at Regional Office Kolkata</p>	<p><b><u>For Consultants required at Corporate Office:</u></b> Experience of minimum 03 years' service as Controller in Railway Board/ Zonal Railway Headquarter Office, Northern Railway/ CRIS.</p> <p><b><u>For Consultant required at Regional Office Kolkata:</u></b> Experience of minimum 03 years' service as Controller in Zonal Railway Headquarter Office, Eastern Railway.</p> <p>Preference shall be given to candidates who have served as Controllers from Headquarter Control in NR, ER, WR, CR, NWR, ECR, NCR Zonal Railways.</p>	<p>CDA Level 8 (47600-151100) Monthly Remuneration: ₹ 55,000/-</p> <p>CDA Level 10 (56100-177500) Monthly Remuneration: ₹ 66,000/-</p> <p>CDA Level 10 (56100-177500): with three years' experience in Level 10 Monthly Remuneration: ₹ 77,000/-</p> <p>CDA Level 11 (67700-208700) Monthly Remuneration: ₹ 88,000/-</p>	<p><b><u>Duties of Controllers :</u></b></p> <p>a) Running of goods trains, preparing forecast, and monitoring the loco utilisation and goods train operations in general.</p> <p>b) Dealing immediately with significant detentions or transport bottlenecks and other unusuals.</p> <p>c) Keeping constant touch with the working of major terminals and taking timely action to deal with any issue concerning movement of CWC rakes.</p> <p>d) Checking of different stock reports received from the various points and planning in advance the supply of stock, loading and clearance keeping in view orders received.</p> <p>e) Chasing movements of stock as per supply order issued on the previous day.</p> <p>f) Keeping track of number of wagons loaded and empty wagons/rakes awaiting despatch.</p> <p>g) General supervision of stock including ensuring optimum utilisation of stock, and loco with minimum detention.</p>	<p>Personal Interaction</p>

			<p>h) Ensure timely examination and fitness of all trains</p> <p>i) To keep a watch over the detachment of sick wagons/coaches and to arrange for their early repair and fitness.</p> <p>j) To keep account of detention to trains on C&amp;W account and take remedial action.</p> <p>k) Elimination of avoidable detentions to goods stock at loading and unloading points and at transshipment stations.</p> <p>l) A review of previous day's performance to confirm that all forecasts made have been fully met. For shortfalls, cogent reasons have to be pinpointed to prevent recurrence</p> <p>m) Maintaining statistics regarding movement of trains. Watching detention to stock at stations and terminals. Watching utilisation of stock &amp; loco and their terminal detention.</p> <p>n) Checking of different stock reports received from the various points and planning in advance the supply of stock, loading and clearance keeping in view orders received.</p> <p>o) Informing all major customers about their inward trains' expected arrival based on FOIS pipe line, optimising loading, unloading, transshipment etc.</p> <p>p) Incident management to include adjusting movements of trains in view of the likely impact of the incident, informing all concerned.</p>	
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The period of engagement shall be **initially for one (01) year** and the tenure may be extended at the discretion of the Corporation as per the requirement, if the services of the Consultant are found useful and satisfactory. The detailed terms & conditions of engagement of Consultant are enclosed as **Annexure-I**.

**How to Apply**

- (i) Interested and eligible candidates shall have to apply Online through the link: <https://www.cwceportal.com/Careers>. The Link for Online Application shall remain active from **02.08.2024 to 23.08.2024**.
- (ii) Candidates shall upload the scanned copies of following while filling the Application form Online:
- SSC/Xth certificate as proof of Date of Birth
  - Self-Attested copies of Educational Qualification Certificate (Provisional/ Original)
  - Self-Attested copies of Experience/Service Certificate
  - Relieving Certificate from the last employer
  - Last drawn Pay Certificate
- (iii) **Undertaking for Vigilance Clearance:** The applicants shall **mandatorily upload** the duly signed copy of proforma while applying Online for the post, the format of proforma is enclosed as **Annexure-II**

All correspondence with the candidates shall be done through e-mail / CWC Website only. Information regarding Personal Interview shall be provided through e-mail / CWC Website. For this purpose, candidates are advised to visit career portal of CWC (<https://www.cwceportal.com/Careers>) regularly for **further instructions**. CWC shall not be responsible for any loss of e-mail sent, due to invalid/wrong email ID provided by the candidate or due to any other technical reasons

**Note: Those candidates, who fulfill the eligibility criteria, shall only be called for Personal Interaction.**

**Enclosures:** As above

(Sidharth Rath)  
General Manager (Personnel)

**Copy to:**

1. All HoDs, CWC, CO, New Delhi-for information and wide publicity
2. All RMs, CWC, ROs - for displaying on notice board for wide publicity
3. Superintendent (MIS), CWC, CO, New Delhi for arranging to upload on CWC website
4. PPS to MD/PPS to Director (Personnel)/Sr. PA to Director (Finance), CWC, CO, New Delhi for information.

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Corporate Office: 4/1, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi-110016,  
Website: [www.cewacor.nic.in](http://www.cewacor.nic.in)

TERMS & CONDITIONS FOR ENGAGING RETIRED EMPLOYEES/OUTSIDE EXPERTS AS  
CONSULTANT/ADVISOR ON CONTRACTUAL BASIS

1. The Consultant/Advisor will be engaged initially for one (01) year and the tenure could be extended on yearly basis as per the need of the concerned Department till the age of 65 years.
2. There should be no disciplinary/criminal proceedings/charge sheet pending against the applicant nor any punishment was awarded to him/her by the Organisation/s where he/she was serving for the last 10 years before his/her superannuation. A self-declaration to this effect would be required as per the Format given in **Annexure II**. The Corporation may verify details from last organisation of the Advisor and in case it is found to be not true, his/her services will be terminated without assigning any reasons.
3. The Consultant/Advisor shall have to sign a Non-Disclosure and Confidentiality Agreement with the Corporation on appropriate value of Stamp Paper which is in consonance with prevalent guidelines of the Corporation.
4. The Consultant/Advisor would be required to work on all working days from 9.30 AM to 6.00 PM at Corporate Office and 10.00 AM to 5.00 AM at Regional Offices and at Warehouses as per timings notified by RM/CO.
5. The performance of Consultant/Advisor engaged at CO/ROs/WHs shall be monitored as per the guidelines of the Corporation.
6. Consultant/Advisor would be paid TA/DA/Hotel charges as per eligibility of the last post held at the time of retirement and in the case from other PSU/Govt., of the equivalent post in CWC, while on official tour, subject to maximum of E-8 Level.
7. The Consultant/Advisor would not communicate any of the information to any outside agency related to the matter, whatsoever, comes to his knowledge during the period of their consultancy.
8. The Consultant/Advisor would not sign any document/affidavit etc. given to outside agencies on behalf of the Corporation.
9. The Consultant/Advisor will get no other benefit whatsoever except the consolidated remuneration being offered to him/her.
10. The TDS would be deducted as per applicable rules/laws on the consultancy charges.
11. The Consultant/Advisor would maintain absolute integrity/devotion and discipline during the period of their consultancy with the Corporation.
12. The deduction of amount from monthly remuneration will be made on pro-rata basis if the Consultant/Advisor remains absent from place of deployment except one holiday per month allowed to them with the prior approval of the concerned HoD/Regional Manager..
13. The Consultant/Advisor shall have to attend at the work place/on holidays/late hours as may be required by Controlling officer for which no extra remuneration will be paid.
14. The period of Consultancy can be terminated anytime by the Corporation without any notice and assigning any reasons thereof.
15. The Consultant/Advisor working with CWC will not be permitted to take up any assignment with other organisation/Company (Govt. or private) during the currency of their consultancy in CWC.
16. The Consultant/Advisor engaged by the Corporation will have no employee/employer relationship with CWC. Hence, they will not be eligible/ entitled for any such benefits available to the employees of CWC.

Undertaking for Vigilance Clearance

*I Mr./Ms./Mrs. \_\_\_\_\_ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organisation/s where I was serving for last 10 years before my superannuation.*

Date:

(Signature of Candidate)